

Dear Class of 2012 and Parents:

As hard as it is to believe, your senior year is right around the corner. That means it is time to think about senior pictures. Woodard Photographic is our contract photographer, so you must have your senior yearbook picture taken at their studio. The studio contact information is listed below. If you take the “Yearbook Only” option, it takes about 15 minutes and there is no cost to you. However, they are excellent photographers and offer a wide variety of packages to meet your senior picture needs.

NDA has set guidelines for your senior picture. Specifically, your picture must be taken by **Oct. 31, 2011**. Because Woodard takes care of many schools and gets very busy by late summer, I strongly suggest you schedule your appointment as soon as possible. For your yearbook photo, **your shirt or sweater must be white or off-white**. Any color in your shirt means your photo will be rejected by the school. Also, your top must have a **crew neckline**, which is a rounded collar at the base of your neck. No turtlenecks, no collars, no hoodies, no zippers, no V-necks, no teardrop type slits, no shirt over a tank top. A sweater will have a more classic look than a t-shirt. Don't worry; the studios are kept cool. Jewelry should not stand out in any way. Earrings and necklace pendants should be no bigger than the size of a dime. We have set these standards for one reason: we want your senior picture to be a reflection of the time you have spent at NDA. You have been a group of young women focused on your education, sports, leadership, and service opportunities. There is no better way to showcase your achievements than having a classic senior picture that you will be proud to look back on one, ten, or thirty years from now. Woodard will keep the yearbook pictures and forward them to me in the fall. The administration and I will then go through the pictures. **Please note that we reserve the right to reject any picture based on its own merits and adherence to the stated guidelines.** Any student who has failed to follow the guidelines must return to Woodard for a re-take at her own expense. There will be a two-week deadline to get this done after the student has been notified. **Failure to do so will result in the student not having her picture in the yearbook and senior composite photo.** For your convenience, these guidelines are also posted on the NDA website at [www.nda.org](http://www.nda.org).

It is the expectation of the school that you understand it is your responsibility alone to meet these guidelines. It is not Woodard's responsibility, although they are aware of the guidelines. If a photographer tells you a shirt does not meet the guidelines, please select another sweater. Keep in mind that your senior picture is just the beginning of many special events during your last year of high school. Make sure it is a memory you will be glad to share.

Sincerely,  
Mrs. Julie Sells  
Yearbook Adviser

#### Woodard Photographic Studio Contact Information

Levis Commons  
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[www.woodardphoto.com](http://www.woodardphoto.com)