

# Notre Dame Academy/ Notre Dame Junior Academy Volunteer Interest Form 2011-2012

Please bring form to Fall Parent Meeting or mail to NDA, Attn: Volunteers

Parent Name \_\_\_\_\_ Daughter's Name/Grade \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ E-mail address \_\_\_\_\_

PANDA Committees: Please check those committees that interest you:

Check	Committee Name	Date	Description
	Yard Signs	Fall/ Spring	Help with placement of yard signs for incoming freshmen as well as graduating seniors
	Parent/Teacher Night	Sept. 1	Bake cookies or brownies for this event
	8 <sup>th</sup> Grade Visitation	Sept. 27-30	Be a host during visitation days welcoming current 8 <sup>th</sup> grade students during school hours
	Father/Daughter Dance	Nov.6	Help plan, decorate, serve and/or set-up for this special night
	Open House	Nov. 20	Greet guests; give tours to potential students and parents; register students
	Faculty/Staff Christmas Luncheon	Dec. 1	Help make Christmas special for our faculty/staff by helping to plan, decorate, and/or serve this much-appreciated event
	Mother/Daughter Retreat	Feb. 26	Helpers are needed to plan this event as well as coordinate refreshments, send reminders and provide decorations
	After Prom	April 21	Help is needed to work on various committees for this event. After Prom provides a safe, fun-filled evening for our girls.
	Senior Graduation Luncheon	April 27	This catered event needs helpers for decoration and serving as hostess. Upperclasswomen parents are needed.
	Faculty/Staff Appreciation Luncheon	May 10	Volunteers are needed to provide a special luncheon in honor of the faculty and staff: plan, decorate, set-up and/or serve.
	Uniform Exchange	May 2,3	Help is needed with organizing, selling and distributing used uniforms during the sale.
	Graduation Reception	May 17	Helpers are needed to decorate and serve for this reception, particularly upperclasswomen parents.
	Bake Sales	monthly	Baking and/or selling baked goods during lunch, typically once per month on a Friday.
	Spirit Shop	Varies	Help with selling merchandise in the Spirit Shop

Please list any special interests/talents/skills you would like to share (Do you: Throw clay pots? Have good computer skills? Play chess? Love archery? \_\_\_\_\_)

\_\_\_\_ Check here if you would like to receive NDA Arts Parent Club updates and volunteer opportunities

\_\_\_\_ Check here if you would like to learn of NDA Athletic Booster events and volunteer opportunities

Any questions, please contact Helen Kirk, Volunteer Coordinator at [hkirk@nda.org](mailto:hkirk@nda.org)