

2011-2012 school year



Dear Parent/Guardian,

Welcome to Notre Dame Academy/Notre Dame Junior Academy! Transportation is a vital subject for all new students and understanding this process is very beneficial. Please take the time to read the information below to get acquainted with this process. You will be asked to complete and return a bus information form. **Everyone will be asked to do this regardless of your daughter's mode of transportation.**

There are three primary ways for your daughter to arrive to school: **personal car** (self, family member or friend), **bus** (either yellow bus or TARTA), or **car-pooling** (Taxi's have been used on rare occasion).

Personal car



If your daughter will be driving to school, she will need to purchase a parking permit. Forms will be sent home during the summer and will be available throughout next school year in the main office. If another person drops off your daughter, be mindful of adhering to the drop off procedures discussed at the May parent meeting.

Bus



I request busing for students based on the information provided by you when you register. Be sure to specify your school district. A list of all bus riders is generated and sent to each school district.

Each school district is responsible for planning their district's bus route and providing the specific routes to people living in that area. **If you have a bus route question, please contact your public school district directly.** A list of all the district phone numbers is available.

Car-pooling



If you are interested in carpooling, **and you live in an outlying area that does not provide bus transportation**, I will assist you. Please use the sign up sheets that are available at the parent meeting. Locate your public school district and place required information on that sheet. I will copy and forward each list to all who signed up and live in that school district. You are responsible for contacting the people on the list and making your own carpooling arrangements.

If your daughter's mode of transportation changes during her four years here at NDA, please contact me so I can make the change in the database. If you have any questions or are having any problems, please don't hesitate to contact me through out the school year.

Thank you for your assistance,
Mrs. Annette Garvin
Office Administrator and Transportation Coordinator
419-475-9359, ext. 3117 or email: agarvin@nda.org